

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
February 20, 2024

BOARD MEMBERS:

Carolyn Buckingham, President  
Bill Waldie, Vice President  
Connie Mutel  
Gene Zdrazil

STAFF MEMBERS:

Larry Gullett, Director  
Dory Kjosa, Office Manager  
Dave Gustafson, Asst. Op. Supt.  
Wade Schultz, Op. Supt.  
Brad Freidhof, Cons. Prgm. Mgr.  
Charlie Bray, Ranger II  
Aaron Ohlsen, Ranger I

OTHER STAFF:

Ryan Maas, Asst. County Attorney  
Lisa Green-Douglass, Board of Supervisors (Zoom)

President Carolyn Buckingham called the meeting to order at 5:30 p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of January 16, 2024. Second by Gene Zdrazil with a unanimous vote. Motion was made by Connie Mutel to approve the Special Meeting minutes of January 25<sup>th</sup>, 2024. Second by Bill Waldie with a unanimous vote.

Bills:

Motion was made by Gene Zdrazil to approve department 24 bills in the amount of \$25,349.26, department 32 in the amount of \$532.04, department 35 ARPA F.W. Kent Park Dump Station in the amount of \$1,013.07, department 35 ARPA F.W. Kent Park Shower House Site Improvement in the amount of \$21,653.30, department 40 in the amount of \$1,358.28, department 82 in the amount of \$41,132.98, department 83 in the amount of \$6,407.65. Second by Bill Waldie with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

None present.

Business:

1. Discussion – Review bids for Phase 1 of the Shower House Project.

Motion was made by Bill Waldie to approve the resolution awarding the contract for Phase 1 of the Kent Park Campground Shower House Project. Second by Connie Mutel with a roll call vote as follows: Buckingham, aye; Waldie, aye; Mutel, aye; Zdrazil, aye; Mutel, absent.

2. Discussion/Action – Authorization to implement a special zone deer hunt at Kent Park.

Motion was made by Connie Mutel to authorize the Director and staff to make the decision later in the year. Second by Bill Waldie with unanimous vote.

3. Discussion/Action – Review of the Executive Director's evaluation process.

Discussion only.

4. Discussion/Action – Authorization to transfer expenditures from Dept. 24 to Dept. 82.

Motion was made by Bill Waldie to approve the transfer of expenditures as discussed from Dept. 24 to Dept. 82. Second by Connie Mutel with a unanimous vote.

5. Discussion/Action – Auction to reduce the inventory of wood at Cangleska Wakan.

No action taken, but it was the consensus of the Board to proceed with an auction of lumber from Cangleska Wakan in the late summer of 2024.

6. Discussion/Action – Farming agreement with Brian Ulch for 34 acres at Cedar River Crossing.

Motion was made by Bill Waldie to authorize the Director to enter into the farming agreement with Brian Ulch. Second by Gene Zdrazil with a unanimous vote.

7. Discussion/Action – closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

No closed session.

Announcements/Correspondence:

Next Regular Meeting of the Conservation Board – Tuesday, March 19th, 2024, 5:30 pm – Conservation Education Center at Kent Park.

Adjournment:

The meeting was adjourned at 6:47 pm.

The above minutes were read and approved by the Johnson County Conservation Board the 19th day of March 2024.

Signature on File

Carolyn Buckingham, President

Signature on File

Bonnie Winslow-Garvin, Secretary

RESOLUTION CB # 6-02/20/24-79

RESOLUTION AWARDING CONTRACT FOR PHASE 1 OF THE  
KENT PARK CAMPGROUND SHOWERHOUSE PROJECT

WHEREAS, a public hearing was conducted by the Johnson County Conservation Board (“JCCB”) on the 25th of January, 2023 at 5:30 p.m., concerning the proposed plans, specifications and form of contract for, and the estimated total cost of construction related to the Kent Park Campground Showerhouse Site and Utility Improvements, aka Kent Park Campground Phase 1 - Site Improvements, located at Kent Park, 2048 Hwy 6 North West, Oxford, Iowa (the “Project”) and, thereafter, said plans, specifications and form of contract for, and the estimated total cost of construction related to the Project were approved by the JCCB; and

WHEREAS, pursuant to notice duly posted as required by state law, the JCCB received bid proposals for the Project; and,

WHEREAS, each bid submitted for the Project received careful consideration, and it is necessary and advisable to award the contract for the Project.

BE IT THEREFORE RESOLVED by the JCCB as follows:

1. The bid for the Project submitted by the contractor, and in the amount set out below, is determined to be the lowest responsible bid received for the Project, and is fully responsive to the plans and specifications for the Project.

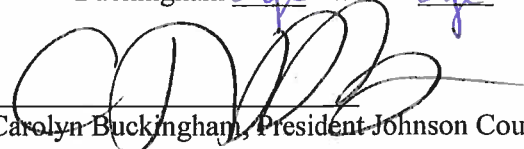
<u>Contractor</u>	<u>Bid Amount</u>
Connolly Construction, Inc.	\$1,642,490.75

2. The JCCB hereby awards the contract for the Project to such contractor, and for the total estimated cost set out above, with final settlement on the basis of the unit prices set out in said contract, and on the actual final quantity of each class of material(s) furnished, and said award and resulting contract is subject to the Notice to Bidders, the plans and specifications for the Project, the terms of the bidder’s written proposal, and the contractor’s submittal of satisfactory bonds and insurance.

3. The JCCB hereby fixes the amount of the contractor’s performance and/or payment bonds at 100 percent of the amount of the contract.

On motion by Bill Waldie seconded by Connie Mutel passed and approved the 20th day of February, 2024.

Buckingham aye Waldie aye Mutel aye Zdrzil aye Winslow-Garvin absent

  
Carolyn Buckingham, President Johnson County Conservation Board