



## COMMISSION OF VETERANS AFFAIRS

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Larry Hingtgen, Chairperson  
Bill Blanchard, Secretary  
JoAnne Downes, Commissioner

Ines Beltre, Commissioner  
Chad Gerdes, Commissioner  
Gary Boseneiler, Director

### Monthly Meeting Minutes January 16, 2024

Meeting called to order at 17:00 by Hingtgen.

Present: Bill Blanchard, JoAnne Downes, Ines Beltre, Chad Gerdes, Lary Hingtgen  
Gary Boseneiler, and Mandy Coates (Veteran Service Officer)  
Unless noted, all actions were taken unanimously.

1. Motion by Blanchard, second by Gerdes to approve the December minutes
2. Motion by Downes, second by Beltre to approve the December vouchers
3. Boseneiler presented an alternate staffing option for our office-to be continued
4. Boseneiler will add a Frequently Asked Questions section to our website
5. Motion by Blanchard, second by Gerdes to approve the Policies and Procedures as presented-dated 1-16-2024
6. Motion by Downes, Second by Beltre to Adjourn at 17:49

Recorded by Gary Boseneiler:

These minutes will be presented to the Secretary for approval during our February 2024 meeting.

2-20-2024  
Date:

Signature on file  
Secretary or alternate