



COMMISSION OF VETERANS AFFAIRS

Larry Hingtgen, Chairperson
Bill Blanchard, Secretary
JoAnne Downes, Commissioner
Chad Gerdes, Commissioner

Ines Beltre, Commissioner
Gary Boseneiler, Director
Mandy Coates, VSO

Monthly Meeting Minutes October 17, 2023

Meeting called to order at 17:05 by Blanchard.

Present: Bill Blanchard, JoAnne Downes, Ines Beltre, Chad Gerdes, Gary Boseneiler, and Mandy Coates (Veteran Service Officer) Unless noted, all actions were taken unanimously.

1. Motion by Downes, second by Gerdes to approve the September minutes
2. Motion by Beltre, second by Gerdes to approve the September vouchers
3. Boseneiler provided the Commissioners with a copy of our Policies & Procedures. He asked for everyone to review and bring any suggested changes to our next meeting.
4. Fall school after action discussion by all in attendance following our annual training conference. Recommendations to be forwarded to the training team by Boseneiler
5. Due to the county administration building being closed for renovation along with parking availability in question, we will not be coordinating a Veterans Day event
6. Boseneiler and Coates briefed the Commission on how we navigate assisting Veterans from other counties upon them requesting our assistance
7. Boseneiler informed the Commission regarding office hour adjustments with the goal of being accessible to shift workers, reducing overtime, and allowing for hopefully a few hours of less interrupted time. Currently we're the first point of contact for visitors entering our building. That traffic is set to double with the closure of the administration building. Office will remain as is.
8. Adjourn at 18:25

Recorded by Gary Boseneiler:

These minutes will be presented to the Secretary for approval during our November 2023 meeting.

11-21-2023
Date:

Signature on file
Secretary or alternate