

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
July 18th, 2023

BOARD MEMBERS:

Carolyn Buckingham, President
Bill Waldie, Vice President
Gene Zdrazil (Not Present)
Connie Mutel (Not Present)
Bonnie Winslow-Garvin (Zoom)

STAFF MEMBERS:

Larry Gullett, Director
Ally Skidmore, Office Assistant
Dave Gustafson, Asst. Op. Supt.
Wade Schultz, Op. Supt.
Brad Freidhof, Cons. Prgm. Mgr.

OTHER STAFF:

Ryan Maas, Asst. County Attorney

President Carolyn Buckingham called the meeting to order at 5:30 p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of June 20th, 2023. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$30,065.25, department 32 in the amount of \$750.11, department 35 ARPA Fund for the FW Kent Park Shower House & Wastewater Project in the amount of \$4,160.00 department 40 in the amount of \$1,846.35, department 82 in the amount of \$4,051.65, department 83 in the amount of \$14,205.84. Second by Bonnie Winslow Garvin with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

None present.

Business:

1. Discussion/Action – Review bids to the dump station project

Motion was made by Bill Waldie to accept the notice of award as dated July 19th 2023 and waiver of irregularities as noted in the Shive Hattery letter dated July 13th 2023 to award construction to the lowest bidder, R.D. McKinney for a total of \$440,000, subject to conditions in the notice of award. Seconded by Bonnie Winslow-Garvin with unanimous vote.

Motion was made by Bill Waldie for the Director to sign the contract with R.D. McKinney once a signed version and all conditions are on the award document and have been received seconded by Bonnie Winslow-Garvin with a unanimous vote.

2. Discussion/Action – Herbicide application along the Hoover Trail by the Central Iowa Power Cooperative.

Discussion only.

3. Discussion/Action – Update of the JCCB Employee Handbook.

Discussion only.

4. Discussion/Action – Update to the Rules and Regulations –Third and Final Reading/Adoption.

Motion was made by Bill Waldie to approve the third reading and resolution of the rules and regulations as outlined in the agenda for July 18th 2023 meeting. Second by Bonnie Winslow-Garvin with a roll call vote as follows: Buckingham, aye; Waldie, aye; Winslow-Garvin, aye.

5. Fall ICCS Conference and conflict with the September Board Meeting.

Discussion only.

A break was taken from 7:00PM- 7:04PM

6. Discussion/Action – Closed session per 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

No closed session held.

7. Motion was made by Bill Waldie at 7:05 pm to go into a closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Second by Bonnie Winslow-Garvin with a roll call vote as follows: Buckingham, aye; Waldie, aye; Winslow-Garvin, aye.

Motion was made by Bill Waldie to come out of closed session at 7:18 pm. Second by Bonnie Winslow-Garvin with a unanimous vote.

8. Relative to items discussed in closed session – if needed

Motion was made by Bill Waldie to authorize the director to develop a purchase agreement and complete processes required to acquire the property on Sutliff road as discussed in Closed session. Seconded by Bonnie Winslow-Garvin with unanimous vote.

Announcements/Correspondence:

Next Regular Meeting of the Conservation Board – Tuesday, August 15, 2023, 5:30 pm – Conservation Education Center at Kent Park.

Adjournment:

The meeting was adjourned at 7:20 pm.

The above minutes were read and approved by the Johnson County Conservation Board on the 15th day of August 2023.

Signature on File

Carolyn Buckingham, President

Signature on File

Bonnie Winslow-Garvin, Secretary