



## **PUBLIC HEALTH**

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**Dave Koch, Director**

**Board of Health**  
**Tatiana Izakovic, MD, MHA**  
**Michael P. McLaughlin, PhD**  
**Zachary Pollock, PharmD, MS**  
**Bonnie D. Rubin, MLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**

### **JOHNSON COUNTY BOARD OF HEALTH**

**October 21, 2020**

**MEETING MINUTES**

**4:00pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:03 pm.

**Roll Call:** Peter D. Wallace, MD, MS; VIA ZOOM: Michael P. McLaughlin, PhD; Bonnie D. Rubin, MLS, MBA, MHA; Zachary Pollock, PharmD, MS; Tatiana Izakovic, MD, MHA

**Staff:** Dave Koch, Director; Kristin Meyer, Business Manager; Sam Jarvis, Community Health Manager; James Lacina, Environmental Health Manager; James Bechtel, Systems Analyst; Susan Denny, Secretary II; VIA ZOOM: Kate Klefstad, Clinical Services Manager; Caitlyn Shea, Public Health Family Planning RN; Steven Button, Preparedness Planner; Mike Casella, Environmental Specialist; Sarah Dirks, Health Path Clinic Coordinator.

**Others Present:** VIA ZOOM: Lynn Rose, Assistant County Attorney, Hannah Tice, CDC Public Health Associate.

**Approval of Minutes:** Motion by Pollock to approve the September 16, 2020 meeting minutes; seconded by Rubin. The motion passed unanimously.

**Next Regular Meeting Date and Time:** November 18, 2020 in Conference Room 203 at the Health and Human Services Building and via teleconferencing.

**Citizen Comments / Questions / Issues:** None

**New Employee Introductions:** Koch introduced Hannah Tice, CDC Public Health Associate who will be with JCPH for two years. Tice is from Long Island, NY and received her neuro science degree from Colgate University. She will be working in the Community Health Division.

#### **DISCUSSION / PRESENTATION(S):**

- **Impaired Waterways of Iowa and Johnson Counties:** James Lacina

Lacina outlined the Impaired Waterways project initiated by Clayton Neff, an intern working on the project in the spring semester. Lacina used a power point program to review and show background on impaired waterways. He explained all surface waterways in Iowa are classified according to state law, Chapter 567-61. The Environmental Protection Agency (EPA) estimates over 40% of assessed U.S. waterways are impaired, primarily from non-point source (NPS) pollution. Lacina used charts of Iowa rivers, streams, lakes and reservoirs to show the percentage of impaired waterways in Iowa as well as the percentage of non-assessed waterways. Lacina explained the designated classifications and uses for Iowa water bodies, focusing on the three primary classifications: Class A1, primary contact recreational use; Class A2, secondary contact recreational use; and Class A3, children's recreational use. Neff and EH staff worked to learn more about impaired waterways and potential options for surface water improvement with a three part plan including: research, testing, and analysis and intervention. Lacina described criteria for the three part plan and outcomes from the project results. He added during the project Neff was quarantined for two weeks due to COVID-19 exposure and was unable to pursue testing components. Outcomes in the project included increased knowledge of how water bodies are evaluated, identifying specific segments and developing proposals for improvement through education, monitoring and working with Department of Natural Resources (DNR). Lacina listed Johnson County waterways and their assessments and showed examples of reports and charts illustrating leading causes of fish kills and impairments. EH will continue to develop monitoring plans and intervention to improve watersheds and water bodies. Discussion followed concerning action plans, jurisdiction and coordination, and what actions the BOH can take, such as a position paper, meeting with DNR representatives and local elected officials. Lacina will reach out to DNR field representatives for a potential meeting.

#### **ACTION ITEMS**

**Expenditures Over \$3,000:** None

#### **Applications, Contracts and Agreements:**

- **20-21 NACCHO's Climate Change Grant:** Sam Jarvis

Jarvis gave an overview of the NACCHO Climate Change and Health Activities Grant. Bechtel brought the grant to Jarvis and Koch's attention. The grant is an opportunity to continue work that's already been initiated and to bring a public health presence to climate change issues, impact on health equity. This grant opportunity also aligns with our Community Engagement priorities, and continuing efforts to assess the health of our community. The grant amount is \$16,727 dollars and will be used in staff engagement activities to increase knowledge and awareness as well as implementing the CDC framework for building resiliency against climate effects (BRACE). The grant period is from November through June, 2021. Focus will be on the first two steps of the CDC BRACE framework; Anticipate Climate Impacts and Assessing Vulnerabilities and Project the Disease Burden and building a strong foundation to implement BRACE in the future. Rubin asked if the grant would be available to apply for again and what JCPH's plan for an operational outcome. Jarvis responded the grant is not expected to be cyclical, it is more of a one-time funding opportunity, but building on our current capacity could make the effort more sustainable and continue the BRACE framework in future.

**Motion** by Pollock, to approve submittal of NACCHO's Climate Change Grant application; seconded by McLaughlin. The motion passed unanimously.

#### **OTHER**

- **Health Path Clinic Update:** Kate Klefstad, Sarah Dirks, Caitlin Shea

Dirks and Shea reported updates on the launch of the Health Path Clinic on October 6, 2020. Dirks presented a PowerPoint slide show identifying staff and their roles in the new clinic, services, fees, and clinic hours. Funding for the clinic is through Title X program providing funding for a Family Planning & Reproductive Health Clinic serving Johnson, Iowa, and Washington counties. Shea described in more detail services offered and the number of services provided since opening the clinic. Dirks explained financial support options including assisting clients in applying for Medicaid, State Family Planning Program, no-fee services and out-of-pocket fees. She went on to report on outreach efforts, marketing and client satisfaction surveys. Currently, clinics are offered in Johnson County, but are available to clients from Iowa and Washington counties.

- **20-22 FY20 Annual Report:** Dave Koch

Wallace asked BOH members for any additional revisions to the final draft of the FY20 Annual Report. No revisions were requested. Wallace recognized Denny for her work on the format of the report and asked for a motion to approve the FY20 Annual Report.

**Motion** by Rubin, to approve the FY20 Annual Report; seconded by Pollock. The motion passed unanimously.

- **20-23 Dental Assistant Job Description:** Kate Klefstad

Klefstad presented a draft of a job description for a dental assistant position. After a thorough assessment, the oral health team decided the efficiency and cost-savings of a dental assistant compared to a dental hygienist would be beneficial. Klefstad anticipates significant savings, but will not have a definite amount until the job has been assigned a paygrade. Preliminary savings estimates are in the twenty thousand dollar/year range. The position would require supervision by a registered dental hygienist. If approved by the BOH, the job description will be sent to Human Resources (HR) for approval and paygrade assignment and then sent for approval by the Board of Supervisors (BOS). Klefstad asked BOH members for feedback or edits on the description. Rubin asked if the cost-savings will be reallocated to the program. Klefstad responded there is not a specific plan to allocate the savings, but would expect having an assistant and a hygienist would be more cost efficient than two dental hygienists, especially in the dental sealant program and more in line with similar programs. More discussion followed.

**Motion** by Rubin, to approve the Dental Assistant Job Description; seconded by McLaughlin. The motion passed unanimously.

- **Review FY20 BOH Actions:** Dave Koch

The review was first presented in FY18 as part of the accreditation process as an overview and analysis of BOH activities but is also an opportunity to look ahead at additional engagement areas for discussion. Koch added expertise and experience of members at the suggestion of Wallace to help understand the vast experience and knowledge the BOH brings to Johnson county and Public Health. Koch summarized the number of RFA's approved, presentations, expenditures, grant applications and contracts, new or revised position statements, waste water and tanning regulations, discussion and approval of the new Health Path Clinic, and new job descriptions. Koch emphasized the value of the guidance and feedback from the Board. He asked for comments or suggestions for future reviews. Rubin asked about including meetings with elected officials. Koch will make sure those are included.

- **COVID-19 Vaccination Planning Update:** Steven Button

Button provided updates from the Iowa Department of Public Health (IDPH) and Health Alert Network. He wanted BOH members to be aware this information is constantly being updated based on guidance from the CDC and the State. Button described two proposed public vaccination scenarios, each with unique requirements for quantity, handling, and storage. JCPH will be the primary vaccine gatekeeper when the vaccine becomes available. Local public health agencies are responsible for determining allocation of the vaccine for healthcare providers in the county through electronic allocation through the IRIS program. He described how storage and handling issues will be resolved as well as the role of the federal government. Button described program agreements for providers to administer vaccine and receive ancillary supplies. The CDC announced on September 30, 2020 that they established partner agreements with national pharmaceutical chains to provide vaccination services directly to long-term care facilities. Long-term care facilities will be responsible for proper storage, distribution, data reporting, and providing on-site vaccination clinics in Phase One. Button reported JCPH has established an internal COVID-19 vaccination-planning group. This planning group has also reached out to local partners to ensure equitable distribution and closed Points of Dispensing (POD) Memorandum of Understanding to ensure critical populations will have access to the vaccine when available. October 10, 2020 JCPH and the Medical Reserve Corps (MRC) partnered with Johnson County Emergency Management and the Visiting Nurse Association to hold an open POD influenza event at the JC Fairgrounds, to provide vaccinations and to test open POD plans for potential COVID-19 vaccinations. Rubin asked about HON alerts, and whether long-term care facilities are notified. Jarvis responded the notices are shared. She also asked if all BOH members receive HON alerts. Koch will look into making sure BOH members receive alerts. Button clarified for Rubin that the CDC created the priority groups list, not IDPH. More discussion followed concerning priority groups. Rubin will reach out to SHL and Dr. Pentella, Director, for more information.

- **COVID-19 Update:** Dave Koch, Sam Jarvis

Koch updated BOH on current COVID-19 phone bank operations, social media messaging, continued outreach by Jarvis and Vileta to schools and the university. JCPH has received several recent requests from the media regarding case numbers and holiday guidance. Koch provided current positivity rates and daily case counts for Johnson County, as well as the state's positivity rates. Regulatory updates from the Department of Inspections and Appeals (DIA) and Alcohol Beverage Division (ABD) continues to provide guidance to food program staff for Johnson County bars and restaurants. EH staff are completing COVID-19 surveys when performing inspections. Mandatory face covering efforts are ongoing through meeting with media and businesses. Public Information Officers (Vileta and Andreessen) continue to look for ways to educate the community. County buildings remain closed to the public, except by appointment. Weekly meetings to make changes or alterations continue, including when to re-open the building to the public. Jarvis reported on operations with contract tracers and current outbreaks. Extracurricular activities at schools and mask wearing challenges. He reported many of the contract tracers are planning to stay on through the holidays. Rubin asked about masks and isolation issues.

**Reports / Inquiries:**

**County Attorney:** Rose informed BOH members she is continuing to receive contact from county attorneys across the state asking how Johnson County was able to get the face coverings regulation in place, what authority was it grounded in, language used, etc. Wallace thanked Rose and her department for all the work they did to make the regulation possible.

**Members, Board of Health:**

Wallace reported Koch's evaluation is complete and submitted.  
Pollock commented he was glad to hear positive feedback on BOH actions.  
Rubin recently participated in a conference call sponsored by the director of the CDC Foundation and included other CDC Foundation staff, who have been hired and working with the State Hygienic Lab (SHL) to help with testing, as a part of the surge capacity laboratory testing program. Rubin was able to talk with these staff about careers in public health, laboratory medicine, etc. She will be having conversations with this group once a month and may contact JCPH staff to participate in zoom or conference calls to talk about laboratory medicine in public health

**Director:**

Koch highlighted in Domain 8 having opportunities for training and sharing with others in the field, and attend conferences remotely during a pandemic. He also reported the HHS Craft field team had completed their report of their meeting with JCPH. He added JCPH was the sixtieth location meeting for that team visit and gave credit to our staff for providing the team with new and unique information that he hopes the team will convey on their other visits. Koch also reported on the progress for the architectural consultants, OPN, on the facilities study which he hopes will result in public health being on one floor. Meetings with OPN and department heads and officials have now three options being considered and working with engineers to get pricing estimates to take the options to the BOS to continue moving forward.

Wallace adjourned the meeting at 5:20 pm.

Approved by Board of Health Action on

November 18, 2020

Signature on File

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Date

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Peter D. Wallace, MD, MS, Chair

Submitted by:  
Susan Denny  
Secretary II