

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
June 15, 2021

BOARD MEMBERS:

Gene Zdrazil, President  
Bill Waldie, Vice President  
Carolyn Buckingham, Secretary  
Bonnie Winslow-Garvin  
Connie Mutel

STAFF MEMBERS:

Larry Gullett, Director  
Dory Kjosa, Office Manager  
Brad Freidhof, Cons. Prgm. Mgr.  
Wade Schultz, Operations Supt.

OTHER STAFF:

Susie Nehring, Asst. County Attorney  
Lisa Green-Douglass, Board of Supervisors

President Gene Zdrazil called the meeting to order at 5:32 pm.

Minutes:

Motion was made by Connie Mutel to approve the Johnson County Conservation Board Regular Meeting minutes of May 18, 2021. Second by Bonnie Winslow-Garvin, with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$119,153.78, department 32 bills in the amount of \$5,011.76, department 40 in the amount of \$695.18, department 82 in the amount of \$37,219.72, department 83 in the amount of \$3,523.27, department 44 in the amount of 14,052.50, the SERF Fund in the amount of \$143,805.50 and department 85 in the amount of \$42,730.86 plus the invoice amount from River Products that was not received by meeting time. Second by Carolyn Buckingham with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

Peggy Stover, IA Research (via ZOOM).

Business:

1. Discussion/Action – Presentation of results from Phase 2 of the Marketing Plan: Social Media Audit – Peggy Stover, IA-Research.

Peggy Stover presented the results from Phase 2 of the Marketing Plan: Social Media. Discussion only.

2. Discussion/Action – Review of the 5-year Capital Plan.

Discussion only.

3. Discussion – Review of a proposed easement on property included in the Herbet Farms donation.

Motion was made by Bill Waldie to continue to proceed with the easement agreement between Herbet Farms, Williams Way Inc. and the JCCB including the changes discussed and other changes the Assistant County Attorney and Director feel are necessary to complete the project. Second by Connie Mutel with a unanimous vote.

4. Discussion/Action – Motion was made by Bill Waldie at 8:13 pm to go into closed session regarding the Directors Evaluation. Closed session per 21.5(1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Second by Bonnie Winslow-Garvin with a roll call vote as follows: Buckingham, aye; Zdrasil aye; Winslow-Garvin, aye; Waldie, aye; Mutel, aye.

Motion was made by Bonnie Winslow-Garvin to come back into open session at 9:18 pm. Second by Carolyn Buckingham with a unanimous vote.

Motion was made by Bill Waldie to approve the evaluation with the Director's goals for next year. Second by Carolyn Buckingham with a unanimous vote.

5. Discussion/Action – Closed session regarding potential purchase of particular real estate.

No closed session held.

6. Discussion/Action – Relative to items discussed in closed session – if needed.

No closed session held.

Announcements/Correspondence:

Conservation Board Special Meeting to review quotes for solar projects – Monday, June 28, 2021 – Conservation Education Center, Kent Park  
Next Regular Meeting of the Conservation Board – July 20th, 2021, Conservation Education Center at Kent Park.

ICCS Annual Fall Conference – September 15-17, 2021 – Story County

Adjournment:

Motion was made by Carolyn Buckingham to adjourn at 9:25 pm. Second by Bill Waldie with a unanimous vote.

The above minutes were read and approved by the Johnson County Conservation Board the 20th day of July, 2021.

Signature on File  
Gene Zdrazil, President

Signature on File  
Carolyn Buckingham, Secretary